

# BENTLEY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT BENTLEY VILLAGE HALL ON THURSDAY 7 June 2018 AT 7.30 PM

### Present

Cllr M Bamford - Chairman    Mrs J Scott – Clerk    Cllr B Feltwell    Cllr N Moxey  
Cllr K Spicer    Cllr P Cross    Cllr C Goodwin

Also in attendance Tree Warden - 2 members of the public and District Councillor J Hinton.

Cllr Bamford welcomed everyone to the meeting. The Clerk received no notification of anyone planning to film or record.

1. **To record apologies for absence:** Cllr A Graffham, Cllr J Wheals and Cllr K Hutchings
2. **To receive Declaration of Interest relating to Agenda items:** None received.
3. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items –** None received
4. **To approve minutes of the Annual Parish Council Meeting held on Thursday 10 May 2018**  
– After correcting typo Page 912 item 15 ow to of - the minutes were approved as a true record and duly signed.

Proposed Cllr K Spicer    Seconded Cllr C Goodwin    All in favour    CU

5. **Matters Arising from the minutes: Page 910 item 6** – letter sent to Folly Farm. **Item 11** e-mail letter of thanks sent to the resident re bird boxes and cutting grass on the outside of the Village Playing Field **item 16** – 30mph stickers have been purchased. - item 21. SALC Planning Course in July has been cancelled – next one is November. Clerk has contacted Mr Cooper regarding a quote for the notice board refurb. County Councillor G Jones remarked on Suffolk County Council - Minerals and Waste e-mail dated 6 June 2018 and told the meeting that if you have made representation before you still need to make it again for this consultation. The meeting was also told that there had been some take up of the 30 mph stickers. Rest will be covered by agenda items.

## Public Session

**District Councillor John Hinton** – Read to a written report **Appendix 1** in the minute book and on the Parish Council website. District Councillor Hinton reported that Highways England had resurfaced the slip roads at the Four Sisters and repaired other stretches of the carriageway. He had missed the Annual Babergh Council meeting which was apparently interesting. Planning still seems to be rushing through applications - Legal challenges still abound - there are 47% vacancies in Planning. The Review of Warding Arrangements should come into effect from May 2019. Finally he urged parishioners to be careful as burglars are active in the area – with two nasty burglaries in East Bergholt in May – Be vigilant and take sensible precautions.

**County Councillor Gordon Jones** – Read to a written report **Appendix 2** in the minute book and on the Parish Council website. Councillors had received a copy of the report and were told that County Councillor Jones had attended a site visit at Little Toft – Capel but had not been allowed to ask any questions. He reported on the next Cabinet Meeting of the Council on transport proposals are coming forward - papers released today. Presentation on the speeding issue ANPR – he will report back on the progress. Academies – meeting with National Regional Commissioner responsible for Academies and visiting Secretary of State for Education regarding funding for Suffolk Schools in particular. He was asked about outstanding schools in Suffolk not being visited by Ofsted – the meeting was told that Eastern and Otley

College Employer Satisfaction Survey are in the top 10% whereas Ofsted report was reasonable progress.

**Resident:** Concerned about drains the soakaways were blocked– which caused flooding – County Councillor Jones to investigate. Also hedges encroaching the pavements – The Clerk had sent the notice re hedges to the Bentley Bugle.

**Resident:** Strongly objected to the Planning application at Silver Leys to be discussed at tonight’s meeting – the area in front of the garages is not owned by anyone – they may own the garage but not the area in front of it – he felt it was out of proportion and over development.

6. **Planning Applications**

a) To note decisions of Planning Authority on previous applications -

**DC/18/00168**      32 Highfields      **Permission has been granted**

b) To give comments on any new applications in hand –

**DC/17/06071**      Linkfield, Hazel Shrub      Appearance, landscaping, scale, layout for the erection of a dwelling following demolition of existing barn

**RECOMMEND APPROVAL**

Proposed Cllr K Spicer      Seconded Cllr P Cross      All in favour      CU

**DC/18/01357**      Rowan Acres, Capel Road      Erection of 1 No dwelling following demolition of existing bungalow

**RECOMMEND REFUSAL** Not in keeping with street scene, inappropriate design, impact on residual amenities of neighbouring properties.

Proposed Cllr N Moxey      Seconded Cllr C Goodwin      All in favour      CU

**DC/18/02184**      Woodview Nurseries, Hazel Shrub      Demolition of existing buildings and erection of 4 No dwellings

**RECOMMEND APPROVAL.**

Proposed Cllr N Moxey      Seconded Cllr C Goodwin      All in favour      CU

**DC/18/02526**      Garages South West of, Silver Leys      Erection of a two storey dwelling

**RECOMMEND REFUSAL** Totally unacceptable development, out of proportion with its environment, ownership of the access land is unknown and therefore right of access across it is uncertain. Strongly recommend that if the District Council is minded to accept would ask our District Councillor to recommend a site visit.

Proposed Cllr N Moxey      Seconded Cllr P Cross      5 in favour      1 abstention

7. **Report by Exception – Tree Warden/Footpath Warden – Tree Warden** – read to a written report **Appendix 3** in the minute book. He reported on. The DEFRA Tree Health Resilience Strategy – building resilience of our trees, woods and forests to pests and diseases (67 pprov.uk). There were concerns re a line of trees that separates plot of land with planning permission to build 16 properties – from the plot to the rear of this and the owners is worried that these trees might be cut down and has asked if a TPO can be placed on them. **Capel**

**Library:** Committee meeting was held on 5 June – Colin Hawes has taken on responsibility for membership. Next projects: to replace book ‘spinners’ (5 adult 1 child) purchase 2 additional speakers for the sound system, a lockable computer cabinet, replace the sofas and purchase a shredder. Capel Community Trust is planning to fit air conditioning to their buildings including the library and FoCL may have to contribute to the cost. Forthcoming events: Capel Fund Day 9 June, the monthly film The Greatest Showman 19 June a Beetle Drive in October and quiz night 24 November. Next FoCL meeting 7 August. **Bentley Long Barn** –No further news. **Bat & Bird Boxes** –. 11 boxes purchased by the Parish Council have been put up on trees surrounding the Village Playing ~Field by Ray Bloomfield and Colin Hawes. **Footpath Warden** - Reported that at this time of year everything is grown and it is impossible to keep on top of it all but he is trying his best to keep on top of it and wondered if the Parish Council would agree to the purchase of a hedge trimmer. He was told that Councillors would be happy to make it an agenda item and thanked the Footpath Warden for all his help.

**Action:** To consider purchase of hedge trimmer – agenda item.

8. **Bentley Commemoration of end of WW1 on November 11<sup>th</sup>** - Church have come back with several ideas - Bentley Comrades are looking into the possibility of 'planting' (possibly in small troughs) 100 crosses. WI are knitting poppies going to find out what plans they have for them and will also contact the Village Archivist. They already have a few artefacts from the conflict and a lot of information about the fallen of Bentley and where they are buried, if known. The Village Hall will be booked asap. Finally there is an appeal in the next addition of the Bugle for any photos or artefacts that people may have to be used on the day. There is also a possibility of a young man dressing up as a WW1 soldier. The application form for road closure to be completed.

**Action:** Form to be completed

9. **To ratify payment (£220) for the purchase of 30 mph stickers** - It was proposed that the payment of £220 be ratified.

Proposed Cllr N Moxey      Seconded Cllr M Bamford      All in favour      CU

10. **To discuss Parish Infrastructure Investment (PIIP) – Utilisation of CIL monies** – The meeting was told that the Parish Council need to have a list of projects for any CIL money to be spent on ie traffic calming, infrastructure and/or recreation. After some discussion it was proposed to see what reaction is received from the public meeting on 12 June and bring some ideas to the next meeting – planning, parking at the school – Road safety. It was also suggested that residents be canvassed at the Family Fun Day – keep as agenda item.

Proposed Cllr M Bamford      Seconded Cllr C Goodwin      All in favour      CU

11. **Neighbourhood Plan – Update** - Councillors were thanked for distributing leaflets regarding the public meeting on 12 June. There will be two speakers – Planning Officer from Babergh to talk about a neighbourhood plan and other community planning options and the Chair from Lavenham Parish Council which is the most successful of those parishes whose neighbourhood plan has been adopted. People are talking about it on Facebook and it has been published in the Bentley Bugle. Friendly representations have been made with Copdock and Washbrook who also have a meeting on Tuesday 12 at 2pm at the Cricket Club and we should be represented there and touch base re our mutual interests re the school.

12. **Boundary Commission – Electoral Review of Babergh Warding Arrangements - Update** – It seems likely that the new boundaries will take effect next year. Take off agenda until October.

**Action:** Remove from agenda - put back on in October

13. **To adopt GDPR Statement of Compliance & documentation** - A meeting had taken place with Cllrs Graffham, Bamford and the Clerk to formulate what had to be done – the documentation had been sent round to Councillors on a special circulation. It was felt that the wording in item 12 in the Statement of Compliance document should be changed to read in the UK rather than via England and with that change it was proposed that the documentation be adopted, put on the website and procedures put in place. Another issue discussed was whether to use LCPAS for support with GDPR. This will be revisited in September

Proposed Cllr M Bamford      Seconded Cllr C Goodwin      All in favour      CU

14. **Response to Joint Local Plan Consultation Document - Update** Ongoing – Expect to get first draft ready in September – room for further consultation.
15. **Traffic Calming – Signage – Play Area – Update** – Apologies from SCC – it should have already been installed by the sub-contractor – they will chase.
16. **Babergh Alliance of Town & Parish Councils -** No one available to attend the last meeting.
17. **Affordable Housing – Report on progress – Update -** No more information to date.
18. **Playing Fields Society – Meeting – Update -** The meeting was informed that J Willis is under a lot of pressure at the moment re Fun Day – Cllr Bamford and the Clerk will help out. There had been no response the Bentley Bugle notice re BMX ramp and it was proposed that residents be canvassed at the Fun Day for this an any ideas for further use of the playing field. The picnic tables will be installed asap – Fireworks will go ahead 29 October 2018 – to be discussed at the next meeting (12 July) – order will be placed in August.

Action: Clerk to contact Jo Willis – Fireworks Agenda item
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19. **To receive Correspondence** – The Clerk drew Councillors’ attention to the following - E-mail County Cllr G Jones – Post 16 Travel Policy Statement 2018, e-mal BAPTC – Reminder meeting 24 May e-mails from Friends of Capel Library, Tuesday Club and Bowls Club thanking Council for grants – e-mail Stour & Orwell Society – Invitation to Annual Summer Party 10 June, e-mail from Lighthouse Women’s Aid – Raising awareness and asking for a donation. **Late Correspondence:** E-mail Suffolk County Council re Minerals and waste – (10 consultation events and online survey will go live at 5pm on Monday 11 June – consultation closes 23 July 2018 at 5pm.)
20. **Exchange of information by Councillors and matters for consideration at future Meetings** - None
21. **To Authorise Payments** - The following payments were authorised

101306	Mrs J Scott	30 mph Stickers – <b>ratified</b>	£220.00
101307	Mr P Baldwin	2 <sup>nd</sup> cut grass Closed Churchyard	£110.00
101308	Mrs J Scott	Salary May	£479.00
		Minus tax	<u>Nil</u> £550.22
			£479.00
		Plus Expenses	<u>£ 71.22</u>
			<u>£550.22</u>

It was proposed that these be paid en bloc.

Proposed: Cllr N Moxey      Seconded: Cllr P Cross      All in favour      CU

22. **To confirm date of next scheduled meeting** - Parish Council Meeting Thursday 12 July 2018 at 7.30 pm. Preceded by Playing Field Society Meeting

There being no further business the meeting closed at 9.34pm.

CHAIRMAN:

DATE:

DRAFT