

# BENTLEY PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT BENTLEY VILLAGE HALL ON THURSDAY 3 OCTOBER 2019 AT 7.30 PM

### Present

Cllr M Bamford - Chairman      Cllr P Cross      Mrs J Scott – Clerk      Cllr M Munday  
Cllr K Spicer      Cllr N Moxey      Cllr C Perry

Also in attendance District Councillor Dave Busby, Tree Warden, Footpath Warden and - 2 members of the public

Cllr Bamford welcomed everyone to the meeting. The Clerk received no notification of anyone planning to film or record this meeting.

1. **To record apologies for absence:** Cllr B Feltwell, Cllr D Schumacher, Cllr J Wheals and County Councillor Gordon Jones
2. **To receive Declaration of Interest relating to Agenda items:** None received
3. **Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items –** None received
4. **To approve minutes of the Parish Council Meeting held on Thursday 5 September 2019.**  
The minutes were approved as a true record and duly signed.

Proposed Cllr M Munday      Seconded Cllr C Perry      All in favour      CU

5. **Matters Arising from the minutes: Page 981** Checked with Babergh Planning re Notices for Grove Road Application – The erection of the site notice does trigger another 21 days consultation period. However, they do take comments right up until the day that they write the report and decision notice which can be any time between the end of the consultation period to the decision due date (8 weeks after the application is received). **Page 982 item 10** – Insurers contacted and 3 year Long Term Undertaking was confirmed with Parish Protect – We have event approval for the Service of Remembrance on 10 November, notices are on the notice boards and the website - Rest will be covered by agenda items.

## Public Session

**District Councillor Dave Busby** – Reported that the developer of 1 Grove Road is going to resubmit the planning application for 8 properties instead of 9 to sort out parking. Special meeting is being held on 22 October re re-naming Babergh District Council. He mentioned Sudbury – Bel Vue Housing and Silk Festival. Joint Local Plan consultation has now finished – New swimming pool in Hadleigh (£2.5 million) – now started. The free summer swims were successful and will probably do it again. Visits to Suffolk Energy From Waste – energyfromwaste.co.uk -Lottery funded project – Sporting Moments – videos etc. Police Forum meeting next Wednesday and finally Bentley Family Fun Day went well.

**Resident:** Concerned about the roads through the village flooding – he had rung the Council at least 12-14 times regarding a drain in Church Road.

Cllr Bamford will take a photograph of the drain in Church Road so it can be investigated.

### 6. Planning Applications

- a) To note decisions of Planning Authority on previous applications –

DC/19/03023

Dodnash Fruit Farm

**Prior approval has been given  
subject to following conditions**

b) To give comments on any new applications in hand –

**C/19/04219** Holly House, Highfields Notification of works to trees under a TPO (BT362/T2 – Oak (T2) reduce crown by approx. 2m overall but to east/south east up to 3m

**RECOMMEND APPROVAL** – Bentley Tree Warden has inspected.

Proposed Cllr M Bamford      Seconded Cllr N Moxey      All in favour      CU

**DC/19/04477** The Spinney, Capel Road Notification of works to trees protected by TPO ES81/W1-T1 Birch -Fell & grind stump. T2 Sycamore – Fell & grind stump T3 Lime – Re pollard.

**RECOMMEND APPROVAL** – Bentley Tree Warden has inspected and recommended that after grinding out the stumps no poison should be used – thus leaving the underground dead wood to decay to provide food for stag beetle larvae (each year stag beetles emerge from the ground within The Spinney garden). He also felt that pollarding the Lime tree should take place after leaf fall ie between November and March.

Proposed Cllr M Bamford      Seconded Cllr C Perry      All in favour      CU

**DC/19/03071** Bentley Hall, Bentley Road Application – Installation of 21 solar panels onto the cart lodge roof slope

**RECOMMEND APPROVAL**

**DC/19/03072** Bentley Hall, Bentley Road Application for listed building consent – Installation of 21 solar panels onto the cart lodge roof slope

**RECOMMEND APPROVAL**

Proposed Cllr C Perry      Seconded Cllr K Spicer      All in favour      CU

7. **Report by Exception – Tree Warden/Footpath Warden/Capel Library/ Bentley Long Barn**—**Tree Warden** – Reported on trees at the Spinney (see item 6 above) **Capel Library**: The stall at Bentley Family Fun Day 8 September selling second hand books at 40 each/3 for a pound did reasonably well. The children’s’ Reading Game presentation on 15 September attended by County Councillor Gordon Jones went well. New furniture was installed on 16 September. A FOCL Trustees meeting was held on 1 October and the library Community Cinema Risk Assessment was updated. The next event for children is Ollie the Magician on 5 October followed on 9 October by the Book Journey - a book travels from library to library in Suffolk carried in various ways eg from Chantry to Capel by bicycle and from Capel to Hadleigh by bus. Suffolk Library Day 12 October showcases all the library group users who will have a stall to show the public all the extras that the library provides. October 15 Community Cinema film The first Man - a biographical drama leading up to and showing the first moon landing. The final event for October is the Annual Quiz on Saturday 26. **Bentley Long Barn** –No further news. **Footpath Warden**: Reported that posts that have fallen down have been re-erected.

8. **Purchase of Chaplet for Remembrance Sunday** - The Clerk reminded Councillors that the usual donation was £75 – because of WW1 celebrations last year £100 had been donated. A donation of £75 was proposed. The meeting was reminded that there will be extra Remembrance Celebrations in May to commemorate V E Day – agenda item January.

Proposed Cllr N Moxey      Seconded Cllr P Cross      All in favour      CU

9. **To discuss St Mary’s Church Project**: Councillors had been sent the e-mail from the Treasurer of St Mary’s Church and after some discussion it was proposed that Bentley Parish

Council support the bid. The Chairman will liaise with District Councillor Busby and complete the necessary form re CIL grant.

Proposed Cllr P Cross                      Seconded Cllr C Perry                      All in favour                      CU

10. **To Review Risk** – Councillors had been issued with a copy of the Risk Assessment which had been changed to incorporate the new Parish Protect Policy – assets had been uplifted by 2%. It was proposed that the document be approved.

Proposed Cllr P Cross                      Seconded Cllr C Perry                      All in favour                      CU

11. **Withdrawal of subsidy for 94A bus – Update** – Cllr Munday and District Councillor G Jones had not yet met to discuss and compare data re the 94A. The meeting was told that it has just been announced that Ipswich Buses are withdrawing the 94 Services from 4 November so there will be no buses going through Bentley. District Councillor Busby will raise this issue as part of the Local Plan. It was proposed that the Chairman write a letter to M Evans with a copy to County Councillor G Jones in the strongest possible terms.

Proposed Cllr M Bamford                      Seconded Cllr K Spicer                      All in favour                      CU

12. **To discuss Play Area Lease** – The Clerk read out an E-mail from SCC *the lease appears to be in place for a 10 year period from October 2014 so would not be looking to renew until 2024. Would likely want to begin discussions a year or so hence to give us the lead in time to agree any aspects of the arrangements and give legal colleagues adequate time to draw up the relevant documentation. There are opportunities to 'break' the lease every two years which is common practice for leases of this nature but SCC have not received any indication that this would be activated by either party. They see no reason not to renew the lease at the end of the current 10 year period unless the school were to become an Academy.* A discussion followed about exploring the possibility of purchasing the Play Area.

13. **GDPR – To consider Subject Access Policy-** Deferred as the documents re Subject Access Policy and Privacy Policy are still in the process of being circulated to Councillors so a Data Access Policy can be adopted.

14. **Grit Bins –Update -** The Clerk reported that 4 forms had been received, Three left to come back – as soon as these are received the Grit Bin Request Application form will be submitted to Suffolk County Council.

15. **Traffic Calming – SID pole locations – Update** – The Clerk informed the Council that now the locations had been agreed and the same exercise as for the grit bins has to be undertaken ie residents have to be contacted and their permission sought to site the pole near to their house.

<b>Action:</b> Draw up lists and letter
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16. **Draft Joint Local Plan -** Now closed for consultation – take of the agenda

17. **Neighbourhood Plan -Update –** Cllr Moxey reported that they are waiting for reports to start coming back in – had to put some comments back in on the Design Code which was a useful document – going to get the Landscape Assessment – for the meeting tomorrow night. The Housing Needs Assessment document has been received and Babergh Planning Office approached to discuss the maximum to calculate our joint housing need and what that figure could be 41 or 52? The meeting tomorrow night is to discuss our response. There is a further technical package to apply for - to make sure our policies are reasonable and meet the NHP framework. £7K grant allocation not yet spent. Discussing whether to get Ben Elvin involved. There is some light at the end of the tunnel – making good progress.

18. **Quiet Lanes – Update -** Cllr Munday reported on making some progress – a response had been sent to the Suffolk Green Access Strategy and Rights of Way. A lot of work is involved in designating Quiet Lanes – consultation with local people who live on a Quiet Lane - Snape initial trial has additional funding which is helping – hopefully Babergh and Mid Suffolk have

similar matched funding. Information on Quiet Lanes re A12 and A137 can be used as a policy in the NHP – impact of increasing traffic on our roads – work out a strategy.

19. **Slide for the Play Area – Update –** In Cllr Feltwell’s absence there was nothing to report.
20. **Affordable Housing – Report on progress – Update –** Nothing to report. It was explained that Hastoe are taking this forward on the Council’s behalf. It was proposed that a meeting be set up with Hastoe to include, Chairman, Clerk and Cllr Moxey. Clerk to arrange.

Proposed Cllr M Bamford      Seconded Cllr P Cross      All in favour      CU

<b>Action:</b> Arrange meeting with Hastoe
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21. **Playing Fields Society –** Bentley Family Fun Day was a success and J Willis has banked £627.60 – Clerk to ask for spread sheet. The meeting was informed that everything is in place for the Firework Display on 26 October – Clerk has arranged insurance cover. Pumpkins for the lantern competition will be at the shop the week before. The PC Chairman will judge the lanterns. Easter Weekend has been earmarked for painting the container - Signs to read Danger do not climb. Date of next meeting 3 February 2020.
22. **To receive Correspondence –** The Clerk drew Councillors’ attention to the following: E-mails from: Babergh - Reminder of forthcoming CIL Bid Round No 4 & new CIL regulations, Bentley CEVC Primary School re grit bin, Network Assurance – Event approval for Service of Remembrance, Babergh – Briefing to consider renaming Babergh District Council + 2 e-mails re broken sign at Highfields, Suffolk Preservation Society – Landscape Training for Local Councils & NHP Groups 15 October, Police & Crime Commissioner – Meeting – Ipswich 31 October PCC says it’s your Police Service tell us what you think, Suffolk County Council re Play Area Lease.
23. **Exchange of information by Councillors and matters for consideration at future Meetings Cllr Spicer -** Potentially obtain climbing frame from demolition site in the village. **Cllr Bamford –** Potential purchase of the children’s Play area – Agenda item November – **Cllr Munday:** PC website accessibility – how we want to develop the PC website – Agenda Item

24. **To Authorise Payments -** The following payments were authorised

101406	Bentley Village Hall	Hall & Committee Room Hire	£40.00
101407	Karzees	Hire of event toilet - Fun Day	£115.00
101408	P Baldwin	Grass cut, strim, etc	£120.00
101409	HMRC	Clerk’s Tax	£4.80
101410	Mrs J Scott	Salary September	£505.70
		Minus tax	<del>£4.80</del>
			£571.66
			£500.90
		Plus Expenses	£ 70.76
			£571.66
101411	Community Action Suffolk	Insurance – Firework event	£84.00
101412	Royal British Legion	Donation                      Chaplet	£75.00
		Remembrance Sunday	

It was proposed that these be paid en bloc.

Proposed Cllr N Moxey      Seconded: Cllr P Cross      All in favour      CU

25. **To confirm date of next scheduled meeting** Parish Council Meeting Thursday 7 November.

There being no further business the meeting closed at 9.05 pm.

CHAIRMAN:

DATE: