

BENTLEY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BENTLEY VILLAGE HALL ON THURSDAY 5 MARCH 2020 AT 7.30 PM

Present

Cllr M Bamford - Chairman Mrs J Scott – Clerk Cllr B Feltwell Cllr M Munday
Cllr P Cross Cllr K Spicer Cllr J Wheals Cllr N Moxey
Cllr D Schumacher

Also in attendance, District Councillor Dave Busby, Tree Warden, Footpath Warden and – 1 member of the public

Cllr Bamford welcomed everyone to the meeting. The Clerk received no notification of anyone planning to film or record this meeting.

- 1. To record apologies for absence:** County Councillor Gordon Jones and Cllr C Perry
- 2. To receive Declaration of Interest relating to Agenda items:** None received
- 3. Dispensations – to consider written requests for dispensation of disclosable pecuniary interest in matters relating to Agenda items –** None received
- 4. To approve minutes of the Parish Council Meeting held on Thursday 6 February 2020.** -
The minutes were approved as a true record and duly signed.

Proposed Cllr K Spicer Seconded Cllr P Cross All in favour CU

- 5. Matters Arising from the minutes: Page 1002 item 5 –** Oak tree Link Lane? Cllr Bamford to chase - Playing Field sign was picked up but found to have an error in telephone No – it is being redone and will be delivered as soon as possible – **Page 1004 item 13** Invitations to the Annual Parish Meeting have been sent out to Clubs. Piano dumped outside The Old Post Office was reported to Babergh and has been removed. Rest covered by agenda items

Public Session

County Councillor G Jones – had sent his written report which has been circulated to Councillors – **APPENDIX 1** in the minute book and on the website.

District Councillor D Busby - sent his written report which has been circulated to Councillors – **APPENDIX 2** in the minute book and on the website. He went through his report commenting on Planning Officers for Babergh & Mid Suffolk who are in the running for a national award, Budget approved for 2020/21, changes to empty property discounts, continued investment in CIFCO – the Council's property investment company, increase in long stay car parking charges from £2 to £3 - short stay is still free, Council house rents – shops offering refills for a host of household items in a bid to cut down on the amount of plastic and packaging we use. Discussions planned to discuss proposals to provide a discretionary retail business rate discount – extend the duration of existing newspapers discount and introduce an additional discount for pubs.

Resident: Several residents have been asking for bird and bat boxes to be erected on trees on the green at Silver Leys and the Parish Council were asked if they would consider funding the purchase of boxes. Agenda item at the April meeting. The Footpath Warden suggested that these could be made as an activity at the Bentley Family Fun Day.

Resident: asked if the Parish Council would consider making a contribution to Bentley Comrades towards a new projector. Cllr Bamford has a new projector which he is more than willing to lend to the Comrades.

Action: - Agenda item Bird & Bat Boxes – Silver Leys

6. **Planning Applications**

a) To note decisions of Planning Authority on previous applications –

DC/19/05429	Holly Oak, Hazel Shrub	Outline Planning Permission has been refused
DC/19/00291	Land West of Church Road	Outline Planning Permission has been refused
	Outline	

b) To give comments on any new applications in hand –

DC/20/00710	The Oaks, Capel Road	Application for works to trees protected by TPO BT172/T1 Crown reduce & spread by 2-2.5m & light thin by 10% to reduce the risk of branch failure of T1 Silver Birch
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RECOMMEND APPROVAL

Bentley Tree Warden had visited the site and agreed that the TPO Birch needed reducing in height and needed some branch removal

Proposed Cllr M Bamford Seconded Cllr K Spicer All in favour CU

7. **Report by Exception – Tree Warden/Footpath Warden/Capel Library/ Bentley Long Barn—Tree Warden** – Visited the owner of The Oaks to examine TPO trees and agreed that the TPO Birch needed reducing in height and some branches needed to be removed. The three trees that had fallen across Public Rights of Way (PROW) during one of the storms have been dealt with by the Footpath Warden who cut them into logs and staged them alongside the PROW. Bird & Bat boxes have been requested for the Green at Silver Leys (see above) – The Tree Warden (with the help of A N Other) will erect the boxes. **Capel Library:** Community Cinema Film 18 February The Keeper was enjoyed by all. Kimmy's Zoo an event for children (sold out), held in two sessions on 19 February was a great success. Next Community Cinema to be shown on 17 March is Judy (the life of Judy Garland). **Bentley Long Barn** –No further news. **Footpath Warden:** Cleared up trees as mentioned in Tree Warden report

8. **To discuss Council Ward Boundaries for Suffolk -** Cllr Bamford could not find anything on the website. Leave on the agenda

9. **To appoint volunteer to undertake training with SCC – re sign cleaning-** It was proposed that as he was willing, Cllr Bamford would undertake the training.

Proposed Cllr M Munday Seconded Cllr P Cross All in favour CU

Cllr Feltwell arrived at the meeting.

10. **Review Parish Boundaries –** The implications of extending boundaries, particularly on the west side of the village were discussed. It was noted that Boynton Hall is mentioned in the Domesday Book and there would be more responsibilities under AONB. It was proposed that the letter that had been drafted be sent to the Chief Executive and that it be discussed at the Annual Parish Meeting.

Proposed Cllr M Bamford Seconded Cllr P Cross All in favour CU

Action: Letter to be sent to Babergh – agenda item at the Annual Parish Meeting
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11. **Spring Litter Pick 2020 -** A community Litter Pick was discussed and it was proposed that a notice be put in the Bugle asking for volunteers for a litter pick/Village tidy up day at the end of April - it will also be publicised at the Annual Parish Meeting.

Proposed Cllr M Bamford Seconded Cllr P Cross All in favour CU

Action: Notice re Litter Pick in Bentley Bugle and AP Meeting
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12. **Parking Restriction – Grove Road** - An e-mail has been sent to Suffolk Highways – the Clerk had chased but not yet received a reply – keep on the agenda.
13. **GDPR – To adopt Bentley PC General Privacy Notice-** The document had been circulated to Councillors and it was proposed that the General Privacy Notice be adopted and put on the website.

Proposed Cllr N Moxey Seconded Cllr M Munday All in favour CU

14. **Grit Bins –Update** - The Clerk reported that three grit bins have now been installed at a cost of £795.00 plus VAT £159.00 - Total Cost £954. Covering them with a wooden frame was discussed but it was decided to leave them as they are at the moment. It was proposed that the cheque be paid and the Clerk will contact Suffolk Highway to let them know they are in situ.

Proposed Cllr M Bamford Seconded Cllr P Cross All in favour CU

Action: Contact Suffolk County Highways
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15. **Traffic Calming – SID pole locations – Update** The paperwork has been sent to SCC. Once the poles are installed a decision will be made on the type of device to be purchased.
16. **Neighbourhood Plan -Update** – Cllr Moxey reported that the first draft is 98% complete and ought to be able to take the Regulation 14 pre submission document Consultation stage to the village and statutory consultees and deal formally with written statements that come back – we can also ask Babergh for a special environmental study which they will do for us under Regulation 14 but this can take up to six months – Babergh will comment on our behalf. The consultees (Parker Planning) we currently have are over committed – they are not returning calls at the moment and the NHP account is £3½K underspent which will have to be returned if not spent by end of March – it can be re-applied for. There is a meeting at the pub tomorrow night to finalise the document as much as possible. We are very, very close and a long way away at the moment. – It might be worth trying to get another consultant.
17. **Slide for the Play Area – Update** - Nothing to report
18. **Affordable Housing – Update** – Goal posts have now changed – Clerk to contact Hastoe to progress another site.

Action: Contact Hastoe

19. **Playing Field Society –Update** – Next meeting preceding the 4 June 2020 Parish Council Meeting. Cllr Bamford thanked Cllr Munday for providing the NP questionnaire results on future facilities within the Village – forward plan for playing field using CIL and S106 monies.
20. **To receive Correspondence** – The Clerk drew Councillors’ attention to the following E-mails received from - BDC re increase in Dog & Litter bin charges – invoice received and will be passed for payment tonight Town & Parish Council Liaison Meeting, additional information & overview, Babergh Planning Committee 26 Feb items for consideration in your parish – District Cllr D Busby – March Report . E-mails from Suffolk Coast & Heaths re 50th Anniversary – 3 places booked (Cllrs Feltwell, Moxey & Munday)- SCC - County Cllr Jones Press release Suffolk Highways waives fees for VE & VJH Day commemorative events – Apologies and March Report - Important information SCC funded school travel for 2020/21 – Various Traffic Regulation Orders - School entrance markings Traffic regulation order – Babergh – Suffolk grass cutting programme 2020 – Bentley 1 June 20202 Capel St Mary Parish Council and Copdock & Washbrook Parish Council – Notice of Regulation 14 public consultation– Pre- submission of NHP - 2 e-mails SLC re Urgent catch it bin it kill it – Corona virus (put on notice boards & website) Urgent Proposed communication to all member councils re Coronavirus.
21. **Exchange of information by Councillors and matters for consideration at future Meetings Cllr Bamford** – Coronavirus advice has been published on the website and Cllr Munday will put it in her Bugle report. VE & VJ Day – was discussed **Cllr Munday** - concerned about the

road markings for speed and 30 MPH they are very worn away -this will be reported on SCC Reporting Tool. **Cllr Munday** also reported on Quiet Lanes -following a meeting with SCC Highways it was agreed Quiet Lane Suffolk bid for Quiet Lanes was a suitable bid for 2020 funding so if that comes forward hopefully will get a grant from AONB for a Communities Campaign – there are a lot of processes to go through but funding is the biggest. Agenda item **Cllr Feltwell** – with the developments along Bergholt Road we ought to fund a traffic survey to see if this could be a Quiet Lane – Agenda item.

Action: Agenda Items – Quiet Lane – Traffic Survey – Bergholt Road

22. To Authorise Payments - The following payments were authorised

101435	Mortimer Contracts	To supply & install 3 grit bins	£954.00
101436	HMRC	Clerk's Tax	£3.00
101437	Babergh District Council	Litter & Dog Bin emptying	£315.60
101438	Mrs J Scott	Salary February	£505.70
		Minus tax	<u>£3.00</u>
			£585.59
			£502.70
		Plus Expenses	<u>£82.89</u>
			<u>£585.59</u>

It was proposed that these be paid en bloc.

Proposed Cllr N Moxey Seconded: Cllr P Cross All in favour CU

23. To confirm date of next scheduled meeting - Parish Council Meeting Thursday 2 April 2020 – 7.30 pm.

District Councillor told the meeting that Planning Officers had won a Silver Award – mentioned in his report above.

There being no further business the meeting closed at 9.00 pm.

CHAIRMAN:

DATE: